



# **bonsaii**

## **6-Sheets Micro Cut Shredder with 60 Sheets Auto-feed Instruction Manual E236787**



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**THIS INSTRUCTION BOOKLET CONTAINS IMPORTANT SAFETY INFORMATION.  
PLEASE READ AND KEEP IT FOR FUTURE REFERENCE.**

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Please give us a chance to make it right and do better!  
Contact our friendly customer service department for help first  
Replacements for missing or damaged parts will be shipped.

**Customer Service:**

✉ : [sally.xia@bonsenoa.com](mailto:sally.xia@bonsenoa.com)

☎ : 1-844-728-6917

# CONTACT US!

1. Please read all instructions carefully.
2. Retain instructions for future reference.
3. Read through each step carefully and follow the proper order.
4. Please place this machine on a flat and stable surface, please be careful not to tip over the machine.
  - \* In case the machine breaks down and cannot be used as normal.
5. Dangerous, please do not disassembly, modify or repair the machine in any way on your own.
  - \* To avoid electric shock or accidental injury.
6. When you empty the waste bin ,or move the machine, or no need to use the machine for a certain period of time ,Please kindly make the machine under OFF status and unplug.
  - \* To avoid fire accident or electric shock.
7. Please do not splash water in this machine.
  - \* To avoid fire accident or electric shock.
8. Please do not use this machine near a heating machine or a cooling machine, or in a place with high temperature, high humidity, and heavy dust.
  - \* To avoid fire accident or electric shock .
9. Please do not put adhesive tape, carbon paper, fabric, plastic film, etc. into the machine for shredding.
  - \* To avoid failures of the machine
10. Please do not damage or process the power cables, or do not place heavy objects on the cables.
  - \* To avoid fire accident or electric shock

11. If abnormal conditions such as smoke or odor occurred, please disconnect the power and stop using it immediately.
  - \* To avoid fire accident or electric shock
12. Please do not use if the shredder or the power cable is damaged or defective
  - \* To avoid fire accident or electric shock
13. Automatic Feeding Opening: Only allow to shred the papers with the Max.capacity 60 sheets.
14. The clips, credit card and staples only can be shredded by Manual Feeding Opening
15. Manual Feeding Opening cannot be over 6 sheets in one time.
16. The device should be setup as close as possible to an easily accessible wall socket.

## IMPORTANT SAFETY INTRODUCTIONS AND BEFORE FRIST USE



WARNING



User information / safety instructions.



Please kindly let children and pets keep away from the machine.

\* There are sharp blades inside the machine so as to avoid injury.



Please kindly let your hands keep away from the sharp blades and the entry of paper shredder.

\* There are sharp blades inside the machine so as to avoid injury.



Please kindly let your hair keeps away from the entry of paper shredder.

\* If your hair is accidentally sucked in, Please kindly try to press the "Reverse" button and get rid of the danger.



Please kindly let your clothing or some small items keep away from the entry of paper shredder like tie, necklace, sleeves, jewelry, etc..



\* If something is accidentally sucked in, Please kindly try to press the "Reverse" button and get rid of the danger



Please do not spray flammable gas on the machine.

\* To avoid fire accident.



Please kindly don't touch the sharp edges to avoid injury .



This equipment is not intended for use by children. Avoid touching the media feed opening with the hands, clothing or hair. Unplug this equipment when not in use for an extended period of time, Hazardous moving part is in this equipment, keep body parts away from moving parts.



Attention: The document shredder is not suitable for CDs/DVDs , shredding cassettes resp. diskettes.

# PRODUCT STRUCTURE



1. Supporting Plate

2. Auto Feed Throat

3. Safety Cover

4. Manual Feed Throat

5. Function Switch

6. Basket Handle

7. Transparent Window

8. Casters

9. Power Switch

# BUTTON INSTRUCTIONS



**Power Switch :** To control the shredder's power status("I" = open,"O"=OFF).



**Function Switch:** has three position, AUTO-BLANK-REV



**Indicators:** Power--light in blue      Bin full--light in blue with flashing  
Overheat--light in red      Overload--light in red with flashing

# PRODUCT SPECIFICATIONS

Voltage	120V~ / 60Hz		
Auto Feeding Opening Capacity (A4 75g/m <sup>2</sup> )	60 sheets/time(working way :Auto feeding paper one by one)		
Manual Feeding Opening Capacity (A4 75g/m <sup>2</sup> )	6 sheets/time	Feed Opening (L*W)	220 x 3.0mm 8.66 x 0.12Inches
Shredding Speed	1.8m/min	Shred Type	Micro cut
Continuous Shred Capacity by Manual shredding paper	in 3 minutes		
Continuous Shred Capacity by Auto shredding paper	in 10 minutes	Shred paper Size	0.16x0.47 Inches (4x12mm)
Product Size (L x W x H)	356.6Lx223.4Wx477H(mm) 14.04*8.79*18.78 Inches	Cool off time	≤60Min (Naturally cool down)
Product function	Auto & Manual shredding paper function, Manual shredding credit card function, Manual shredding chips function , Manual shredding staples function	Security level	P-4
Net Weight	13.89 LBS (6.3 Kg)	Basket Capacity	4 Gallon(15L)
Noise	≤65dB		

# OPERATING INSTRUCTIONS

1. Push the basket into the basket frame of machine.
2. Plug in and press the “power Switch” to “I” position, then slide the function switch to “AUTO” position, the “power/bin full” indicator will be always light in blue, at this time the machine is in standby state, after finish shredding, the machine will continue working for 3~5 seconds, then reverse running for 2~5 seconds to stop.
3. Slide the function switch to “BLANK” position, all indicator lights will be off and the machine will stop working.
4. Slide the function switch to “REV” position, the “power/bin full” indicator will be always light in blue, and the machine will be reverse running, the machine will stop reverse running when you slide the function switch to “AUTO” or “BLANK” position.
5. When the machine is working for a long time, it will stop working and the “overheat/overload” indicator will be always light in red, after the machine cools down, the “overheat/overload” indicator will be light off, at this time the machine is in standby state and can continue to work.
6. If feed too much paper into the shredder and jammed, the machine will turn to reverse working for 2 seconds then stop working, and the “overheat/overload” indicator will be in red light with flashing, after pull out the jammed paper from the paper throat, the “overheat/overload” indicator will be light off, and the machine automatically cleans the scraps of paper (forward run) for 2~5 seconds, then reverse run for 2-5 seconds to stop.
7. When the basket is full, the “power/binfull” indicator will be in blue light with flashing, and the buzzer will sound an alarm.

# PRODUCT MAINTENANCE

1. Due to the precision and sharpness of the blades of the shredder, please keep foreign objects like clothes corner, tie, hair, etc. away from shredder to avoid damage in daily use.
2. When the Basket is full, please empty it in time to avoid affecting the normal operation of the machine.
3. Please kindly don't put broken fabric, plastic, hard metal, etc. into the shredder.
4. In order to prolong the service life of the shredder, it is advisable that the amount of shredded paper should be lower than the maximum amount of shredded paper specified in the manual.
5. While clean the face of machine, please plug out at first and then wipe it with a soft cloth with detergent or soft soapy water. Please do not let the things enter into the shredder and do not use bleach, gasoline or thin liquid to wash the shredder. Please do not allow sharp objects to scratch the casing, which may affect the face of the machine

# TROUBLE SHOOTING

Malfunction	Reason	Solution
Stop Working	The power plug doesn't connect to the power supply.	Please kindly check whether you use the machine with related supply voltage or Plug in again correctly.
	Power supply voltage is too low or no power supply.	Please kindly find a related supply voltage to use it .
	The machine is under overheating protection due to the machine continues working for a long time.	Wait for the machine to cool down naturally.
	The thickness of paper is too thin.	To make the paper thicker ,You can add more papers or fold the the paper.
	The machine is overloading due to the paper is over machine Max shredding quantities.	Reduce paper quantity with an acceptable amount and place the paper into the entry of shredder again.
	Damage of power cable.	Replace the power cable or call product support please contact customer service:1-844-728-6917
	The basket is full.	Empty the basket.
	Defective of machine.	Please kindly contact with our customer service.
Keep Running	Paper dust and other foreign objects cover the sensor.	Clean the dust or foreign objects.
Loud Noise	The shredder is place on a unsuitable place.	Change location.

If the above operation can not solve your problem, please contact our customer service team via email [sally.xia@bonsenoa.com](mailto:sally.xia@bonsenoa.com)

# Warranty claims

Contrary to expectations, please be aware of the following should the equipment not function correctly:

The warranty period shall last for 1 year from date of purchase subject to correct usage. Please keep your proof of purchase and the original packaging. The proof of purchase serves as evidence of the warranty claim. This warranty shall only apply to any material or manufacturing defects, but not to any damage to fragile components, i.e. the casing. Any equipment which has been damaged by improper use beyond the guidelines shall not be covered. A warranty shall be void if any repairs have been carried out without the explicit consent of our customer service team. Many thanks for your understanding!

## FCC statement

This device complies with part 15 of the FCC Rules.

Operation is subject to the following two conditions:

- (1) This device may not cause harmful interference, and
- (2) this device must accept any interference received, including interference that may cause undesired operation.

**CAUTION:** Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

**NOTE:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help



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**Made In Vietnam**